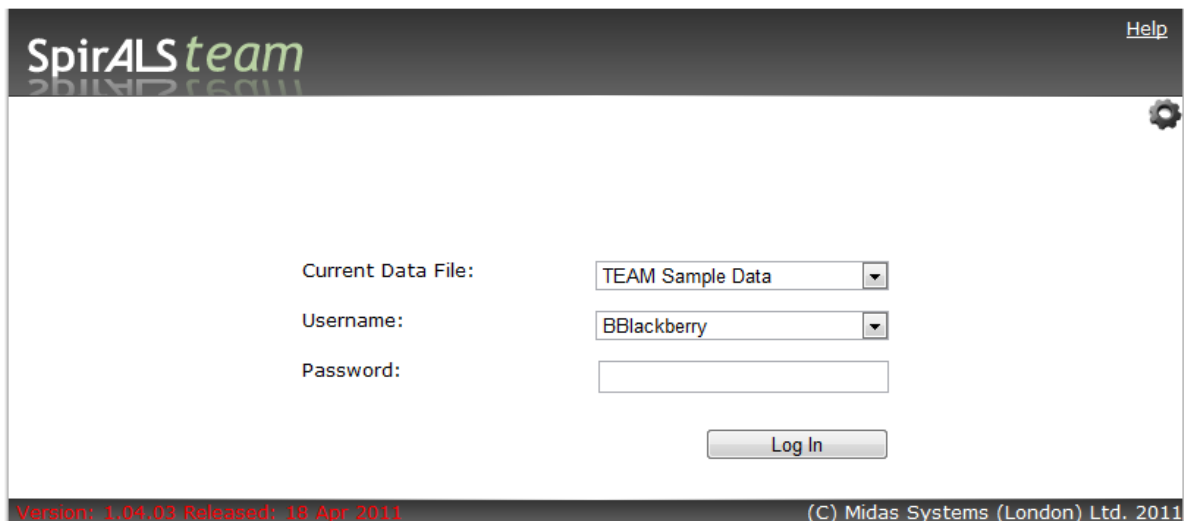


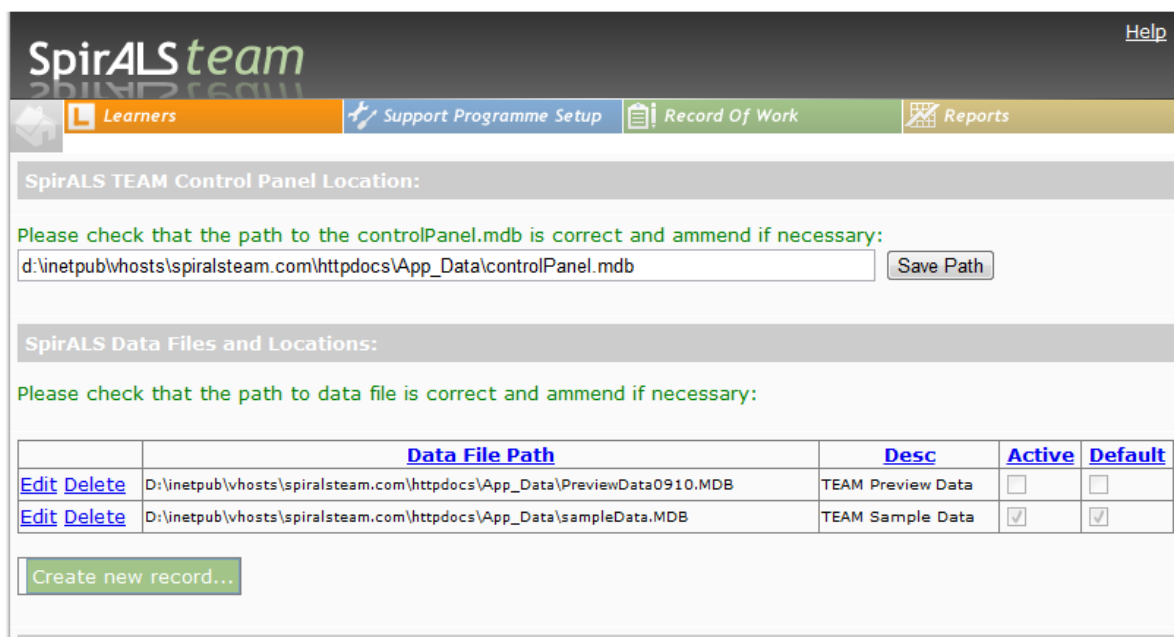
Configuring TEAM access to SpirALS data files

Accessing the TEAM configuration console

1. Click on the 'cog' icon in the top right corner of the login screen. Enter the password 'eva' when prompted.



2. Under the section 'SpirALS Data Files and Locations' you find a table containing information pertaining to each data file TEAM is configured to access.



	Data File Path	Desc	Active	Default
Edit Delete	D:\inetpub\hosts\spiralsteam.com\httpdocs\App_Data\PreviewData0910.MDB	TEAM Preview Data	<input type="checkbox"/>	<input type="checkbox"/>
Edit Delete	D:\inetpub\hosts\spiralsteam.com\httpdocs\App_Data\sampleData.MDB	TEAM Sample Data	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Adding a new data file

1. To create a new record, click on the green button beneath the table. A new row will appear.
2. Click the 'edit' button next to the new row.
3. Enter the file path for the location of the new file and a description. Note that the file path is relative to the server on which TEAM is installed and not the computer you are currently using. The description will be used by your end users to identify the file.
4. If this file is to be the default file (selected automatically in the login screen) ensure both the Active and Default checkboxes are ticked (you'll also need to un-tick the default box of previous entries later; see 'Editing a data file entry').
5. Click the 'update' button to save your changes.

Editing a data file entry

1. Click the 'edit' button next to the row/entry that you wish to edit.
2. Make the require amendments.
3. Click the 'update' button to save your changes.

Deleting a data file entry

1. Click the 'delete' button next to the row you wish to delete.